

ASSESSMENT MINI-GRANT PROPOSAL COVER PAGE

Project Title:
Department(s)/Program(s) Included in This Project:
Project Leader: Name: Department: E-mail: Phone:
Names, Departments, and E-Mail Addresses of Other Project Participants:
Brief Description of Project: <i>(Please limit description to 150 words.)</i>
Total Amount of Funding Requested:
List below the names of Department Head(s) and Dean(s) who will be submitting e-mailed acknowledgements/approval of this project:
Check one: <input type="checkbox"/> Proposal Submission <input type="checkbox"/> Proposal Resubmission

ASSESSMENT MINI-GRANT PROPOSAL PROJECT DETAILS

Overview

(Address the following as appropriate: Problem or Need That Your Project Addresses, Relationship to Current Assessment Plan/Activities, Intended Outcomes of the Project)

Description of the Project

(Address the following as appropriate: Explanation of What Will Be Done and By Whom, Approximate Timeline of Activities/Steps, Description Of Funding Needed and How It Will Be Used)

Impact and Dissemination

(Address the following: Plans for Sharing Project Results, Plans for Using Project Outcomes to Improve Student Learning/Program Goals or Quality)

ASSESSMENT MINI-GRANT PROPOSAL BUDGET

Add or delete rows as needed to complete this form. Provide brief, but specific descriptions.

Supplies, Resource Materials, Printing, Postage	
<i>Item Description</i>	<i>\$ Amount Requested</i>
1.	
2.	
3.	
4.	
5.	
Subtotal:	
Student Assistance	
<i>Description (e.g., tasks, hours, rate/hour)</i>	<i>\$ Amount Requested</i>
1.	
2.	
Travel Reimbursement	
<i>Description (e.g., who, where, mileage, meals)</i>	<i>\$ Amount Requested</i>
1.	
2.	
Subtotal:	
Equipment and/or Software	
<i>Item Description</i>	<i>\$ Amount Requested</i>
1.	
2.	
Subtotal:	
Other Direct Costs	
<i>Item Description</i>	<i>\$ Amount Requested</i>
1.	
2.	
Subtotal:	
Total Amount Requested:	