

The Assessment Cycle: Activities and Timelines

Annual Assessment Activities	Suggested Departmental Timelines	University/College/ Department Deadlines	Assessment Office Deadlines
Implement the plan. ↓ Share the data. ↓ Analyze, summarize, and archive the assessment data.	Fall/spring/summer, according to plan Share with department faculty no later than May 1 . Spring or summer		
↓ Use the data to make changes to courses/curriculum. ↓ Evaluate learning outcome statements and the assessment plan. ↓ Create/revise/review outcomes and the plan for assessing student learning. ↓ ↻ Repeat the process	Fall and/or spring semester Record changes for annual report. Fall semester Complete (or revise/review) plan and learning outcomes for each program by end of fall semester.	Send assessment activity report to Department head & Dean by November 1 . <i>Submit program self-studies by deadline for Academic Program Review.</i> <i>Revise curriculum according to timelines for curricular review.</i>	Send assessment activity report to Academic Assessment by November 1 . Send reviewed and/or updated learning outcomes and assessment plan to Academic Assessment by December 1 .

