

DPME Checklist
“single_document” Template

	Information Entered	Digitized	Placed in “storage” folder	Linked
Re-name Portfolio Folder		X	N/A	X
Re-name “single_document” File		X	N/A	X
Opening Page		X	N/A	X
Standards Overview		X	N/A	X
Artifact Matrix		X	N/A	X
Standards Pages		X	N/A	(To Artifact Pages)
Standard 1		X	N/A	
Standard 2		X	N/A	
Standard 3		X	N/A	
Standard 4		X	N/A	
Standard 5		X	N/A	
Standard 6		X	N/A	
Standard 7		X	N/A	
Standard 8		X	N/A	
Standard 9		X	N/A	
Standard 10		X	N/A	
Standard 11		X	N/A	
Artifacts Pages				
Artifact 1				
Artifact 2				
Artifact 3				
Artifact 4				
Artifact 5				
Artifact 6				
Artifact 7				
Artifact 8				
Artifact 9				
Artifact 10				
Artifact 11				
Artifact 12				
Artifact 13				
Artifact 14				
Artifact 15				

