

2009 – 2010

**Directory of University
Referral Resources
of Curricular and
Career Information**

**online directory published by
Academic Advising**

University of Northern Iowa

GUIDE TO RESOURCES FOR ASSISTING STUDENTS

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August 2009

University of Northern Iowa

UNIVERSITY OF NORTHERN IOWA
PRESIDENT, VICE PRESIDENTS, DEANS, AND ACADEMIC DEPARTMENT HEADS

FALL, 2009

PRESIDENT	0705 Dr. Benjamin J. Allen-	32566 Srl 20
Executive VICE PRESIDENT and Provost	0707 Dr. Gloria Gibson* - Ex VP & Provost (7/1/09)	32517 Srl001
Assistant Provost for Sponsored Prog.-	0394 Ms. Christy Twait* (2008)	33217 Ssc213
Assistant Provost for Information Technology - INTERIM	0121 Mr. Steve Moon*	36815 CBB15
Associate Provost for Academic Affairs	0707 Dr. Beverly Kopper-* (2007)	32518 Srl001
Assistant Provost for International Programs - INTERIM	0520 Dr. Kurt Meredith* (08-10)	36807 Gil 28
Associate Provost for Faculty Affairs	0707 Ms. Virginia Arthur (2/08) *	37738 Srl001
VP FOR STUDENT AFFAIRS	0010 Dr. Terrence Hogan, VP- (8/07)	32331 GIL118
VP FOR ADMINISTRATION & FINANCE	0003 Mr. Thomas Schellhardt- (7/02)	32382 LNG122
VP FOR ADVANCEMENT	0284 Mr. William Calhoun- (7/99)	32487 COM204
SPEC. ASST. to PRES./BOARD & GOVERNMENTAL RELATIONS	0705 Dr. Patricia L. Geadelmann-	36144 Srl 20
COLLEGE OF BUSINESS ADMINISTRATION	0123 Dr. Farzad Moussavi, Dean (4/03)*	36240 BUS325
Accounting	0127 Dr. Martha Wartick, Head (08-011)	32394 BUS329
Economics	0129 Dr. Fred J. Abraham, Head	32412 BUS219
Finance	0124 Dr. Art Cox, Acting Head (8/06)	32929 BUS316
Management	0125 Dr. Mary Connerley, Head (8/09)	36202 BUS231
Marketing	0126 Dr. Steve Corbin, Interim Head (1/07)	32955 BUS336
COLLEGE OF EDUCATION	0610 Dr. William Callahan, Dean (5/07-10)*	32717 EdC205
Curriculum & Instruction	0606 Dr. Jill Uhlenberg, Interim Head (7/08)	32167 SEC618
Educational Leadership, Counseling & Postsecondary Education	0604 Dr. Victoria Robinson, Interim Head (9/09)	32605 SEC508
Educational Psychology & Foundations	0607 Dr. Radhi Al-Mabuk, Interim Head (7/07)	32694 SEC617
Health, Physical Education, & Leisure Services, School of	0241 Dr. Christopher R. Edginton, Dir.	32840 WRC203
Special Education	0601 Dr. Frank Kohler, Interim Head (07-08)	36061 SEC150
Teaching	0615 Dr. Nadene Davidson, Interim Head (7/07)	32719 SEC159A
COLLEGE OF HUMANITIES AND FINE ARTS	0358 Dr. Reinhold Bubser, Dean (7/05)*	32725 CAC269
Art	0362 Prof. Jeffery Byrd, Head (8/07)	32077 Art104
Communication Studies	0139 Dr. John Fritch, Head (8/02)	32217 LNG326
Communication Sciences and Disorders	0356 Dr. Carlin Hageman, Head (8/09)	32496 CAC230
English Language and Literature	0502 Dr. Jeffrey S. Copeland, Head (8/97)	32821 Bak117
Modern Languages	0504 Dr. Cheryl Roberts, Head (8/06)	32749 Bak232
Music, School of	0246 Dr. John F. Vallentine, Dir. (1/99)	32024 Rsl115
Philosophy and World Religions	0501 Dr. Jerry Soneson, Head (7/09)	36221 Bak135
Theatre	0371 Prof. Eric Lange, Head (8/04)	36386 CAC257
COLLEGE OF NATURAL SCIENCES	0181 Dr. Joel Haack, Dean* (7/06)	32585 BRC 50
Biology	0421 Dr. David Saunders, Head (8/08)	32456 MSH144
Chemistry and Biochemistry	0423 Dr. William S. Harwood, Head (8/06)	32437 MSH243
Computer Science	0507 Dr. Eugene Wallingford, Head (8/05-11)	32618 ITTC305
Earth Science	0335 Dr. James C. Walters, Head (8/95-09)	32759 Lat121
Industrial Technology	0178 Dr. Bart Bergquist, Act. Head (8/08-7/09)	32561 ITC 25
Mathematics	0506 Dr. Jerry Ridenhour, Head (8/03)	32631 Wrt220
Physics	0150 Dr. C. Clifton Chancey, Head (7/01)	32420 Phy 215
COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES	0403 Dr. Philip Mauceri, Dean* (7/09)	32221 Bak 59
Design, Textiles, Gerontology, & Family Studies	0332 Dr. Howard L. Barnes, Head (8/97)	32814 Lat235
Geography	0406 Dr. Patrick P. Pease, Head (7/06)	32772 ITTC 205
History	0701 Dr. Robert Martin, Head (8/03)	32097 Srl319
Political Science	0404 Dr. Michael Licari, Int Head (7/09-7/10)	32039 CBB 5
Psychology	0505 Dr. Carolyn Hildebrandt, Acting Head (8/08-7/10)	32303 Bak334
Social Work	0405 Dr. Thomas W. Keefe, Head	36249 SSC214
Sociology, Anthropology, & Criminology, ADH Chair 09-11	0513 Dr. Kent Sandstrom, Head (9/06)	32786 Bak356
CONTINUING EDUCATION AND SPECIAL PROGRAMS	0223 Dr. James Bodensteiner, Dean* (7/07)	32121 H32
GRADUATE COLLEGE	0135 Dr. Sue Joseph, Interim Dean* (5/07)	32748 LNG110
LIBRARY	3675 Ms. Marilyn Mercado, Dean* (7/02)	32737 Lib211

*Academic Affairs Council
 -President's Cabinet

REFERRAL RESOURCES BY DEPARTMENT

ACCOUNTING			
Head – Marty Wartick	37754	Curriss Business Building	329
MAcc Director - Christine Bauman	32968	Curriss Business Building	357
ART			
Head – Jeffery Byrd	32077	Kamerick Art Building	104
Art Education – Wendy Miller	32833	Kamerick Art Building	204
Art History - Charles Adelman	32054	Kamerick Art Building	218
Ceramics - JoAnn Schnabel	32392	Kamerick Art Building	126
Foundations and Drawing – Ken Hall	36142	Kamerick Art Building	206
Graduate Study – Jeffery Byrd	32077	Kamerick Art Building	104
Graphic Design - Roy Behrens	32260	Kamerick Art Building	222
Jewelry/Metals - Erica Duffy	32252	Kamerick Art Building	135
Painting – Ken Hall	36142	Kamerick Art Building	206
Performance Art - Jeffery Byrd	32317	Kamerick Art Building	216
Photography - Richard Colburn	32036	Kamerick Art Building	241
Printmaking - Aaron Wilson	32217	Kamerick Art Building	249
Sculpture - Tom Stancliffe	37684	Kamerick Art Building	134
ASIAN STUDIES			
Louis Fenech	32268	Seerley Hall	344
BIOLOGY			
Sherry Nuss	32010	McCullum Science Hall	143
BUSINESS			
Business Teaching - Dianna Briggs	36382	Schindler Education Center	513
Graduate - Leslie Wilson	36240	Curriss Business Building	325
Pre-Business and Undecided - Linda Corbin	32144	Curriss Business Building	321B
BUSINESS TEACHING/INFORMATION MANAGEMENT (See Management)			
Dianna Briggs	36382	Schindler Education Center	509
CHEMISTRY AND BIOCHEMISTRY			
Head, Chemistry & Biochemistry - Bill Harwood	32437	McCullum Science Hall	243
Graduate Programs – R.Martin Chin	37898	McCullum Science Hall	289
COMMUNICATION STUDIES			
Head, Communication Studies - John Fritch	36118	Lang Hall	326
Communication Studies, Undergraduate Advising - Marilyn Shaw	37478	Lang Hall	335
Electronic Media – Joyce Chen	32574	Lang Hall	321
Forensics - Katherine Lavelle	37200	Lang Hall	334
Graduate Studies – April Chatham-Carpenter	35901	Lang Hall	314
Public Relations, Journalism - Chris Ogbondah	35913	Lang Hall	339
Speech Education – Marilyn Shaw	37478	Lang Hall	335
COMMUNICATION SCIENCES AND DISORDERS			
Head, Communicative Disorders- Carlin Hageman	32576	Communication Arts Center	237
Graduate - Bruce Plakke	33695	Communication Arts Center	235
Undergraduate - Ken Bleile	32577	Communication Arts Center	241
Undergraduate – Clifford Highnam	32497	Communication Arts Center	240
Undergraduate - Theresa Kouri	32565	Communication Arts Center	233
Undergraduate - Lauren Nelson	36806	Communication Arts Center	229
Undergraduate- Todd Bohnenkamp	33709	Communication Arts Center	231
- Jennifer Garrett			
COMPUTER SCIENCE			
Co-op Program Eugene Wallingford	32618	Innovative Teaching & Tech. Ctr.	305
Graduate Studies - Eugene Wallingford	32618	Innovative Teaching & Tech. Ctr.	305
Undergraduate Studies - Ben Schafer	32187	Innovative Teaching & Tech. Ctr.	316

REFERRAL RESOURCES BY DEPARTMENT

DESIGN, TEXTILES, GERONTOLOGY, & FAMILY STUDIES

Family Services/Family Studies Minor – Dr. Howard Barnes	32358	Latham Hall	237
Gerontology/Gerontology Minor - Elaine Eshbaugh	36083	Latham Hall	241
Interior Design – Dr. Gowri Betrabet Gulwadi	32603	Latham Hall	213
Textiles & Apparel/Textiles & Apparel Minor – Mitchell Strauss	32702	Latham Hall	245

EARTH SCIENCE

Astronomy - Siobahn Morgan	32389	Latham Hall	108
Earth Science Education – Kyle Gray	32809	Latham Hall	124
Geology; Earth Science – James Walters	32759	Latham Hall	121
Meteorology - Alan Czarnetzki	32152	Latham Hall	102

ECONOMICS

Fred J. Abraham	32412	Curriss Business Building	219
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EDUCATION

<u>Undergraduate</u>			
Student Field Experiences - Dianna Briggs	32202	Schindler Education Center	509
Early Childhood - Linda Fitzgerald	32214	Schindler Education Center	630
Educational Media – Leigh Zeitz	33249	Schindler Education Center	411
Elementary, Early Childhood, Middle Level – Education Advising Center – Jane Bentley-Gadow and Barbara Gager	32751	Schindler Education Center	189A
Elementary Education - Lynn Nielsen	37759	Schindler Education Center	610
Emphasis Area Department (7-12)		See Departmental Listings	
Literacy Education - Deborah Tidwell	32983	Schindler Education Center	145b
Middle Level – Jean Schneider	33274	Schindler Education Center	606
School Library Studies - Karla Krueger	37241	Rod Library	127
Special Education - Frank Kohler	36061	Schindler Education Center	150
<u>Graduate Only</u>	33250	Schindler Education Center	614
Curriculum & Instruction Grad Pgms. - Rebecca Edmiaston	33250	Schindler Education Center	614
Special Education Instructional Strategist I, K-8 - Susan Etscheidt	33279	Schindler Education Center	655
Special Education Instructional Strategist I, K-8 - Frank Kohler	37484	Schindler Education Center	150
Special Education Instructional Strategist I, K-8 - Amy Staples	37468	Schindler Education Center	185
Early Childhood - Linda Fitzgerald	32214	Schindler Education Center	630
Early Childhood Special Education – Donna Raschke	33258	Schindler Education Center	153
Educational Evaluation - Rob Boody	36198	Schindler Education Center	613
Educational Psychology – Suzanne Freedman	32483	Schindler Education Center	603
Educational Research - Rob Boody	36198	Schindler Education Center	613
Elementary Education - Lynn Nielsen	37759	Schindler Education Center	610
Gifted Education - Audrey Rule	37829	Schindler Education Center	631
Leadership & School Finance - David Else	33358	Schindler Education Center	629
Literacy Education - Deborah Tidwell	32983	Schindler Education Center	145b
Mental Health Counseling – Jan Bartlett	37979	Schindler Education Center	526
Middle Level - Jean Schneider	33274	Schindler Education Center	606
Performance Training/Technology, Educational Technology - Ana Donaldson	32724	Schindler Education Center	608
Postsecondary Education: Student Affairs - Michael Waggoner	33350	Schindler Education Center	508
Principalship - Betty Hogan	33811	Schindler Education Center	512
– Nick Pace	33564	Schindler Education Center	510
Principalship/Work Sample Methodology - Victoria Robinson	33070	Schindler Education Center	512
Professional Development for Teachers – Radhi Al-Mabuk , Coordinator	32609	Schindler Education Center	615
School Counseling - Jan Bartlett	37979	Schindler Education Center	526
School Counseling & Working with Children/Adolescents – Jan Bartlett	37979	Schindler Education Center	526
School Library Studies - Karla Krueger	37241	Rod Library	127
School Psychology – Charlotte Haselhuhn	33834	Schindler Education Center	623
Special Education Instructional Strategist I 5-12 - Frank Kohler	36061	Schindler Education Center	150
Special Education Instructional Strategist II K-12 - Amy Petersen	37959	Schindler Education Center	186
Superintendency - David Else	33358	Schindler Education Center	629
Supervision & Evaluation of Instruction - Robert Decker	32443	Schindler Education Center	307

REFERRAL RESOURCES BY DEPARTMENT

ENGLISH			
English Advising Center	32854	Baker Hall	108
Graduate; English - Samuel Gladden	32305	Baker Hall	122
Graduate; TESOL - Joyce Milambiling	36099	Baker Hall	25
Undergraduate; English and TESOL - Kenneth Baughman	36098	Baker Hall	231
EUROPEAN STUDIES			
Gregory Bruess	32752	Seerley Hall	334
Cheryl Roberts	32749	Baker Hall	234
FINANCE and REAL ESTATE			
Arthur Cox	36986	Curris Business Building	317
GENERAL STUDIES			
Karen Cunningham	32504	H 32, Hudson Rd & 27 th Street	
GEOGRAPHY			
Patrick Pease	32772	Innovative Teaching & Tech. Ctr.	205
HEALTH, PHYSICAL EDUCATION, AND LEISURE SERVICES			
Athletic Training - Todd Evans	36152	Human Performance Complex	003 B
Health Promotion and Education - Diane Depken	37287	Wellness & Recreation Center	223
Leisure, Youth and Human Services – Kathy Scholl	32316	Wellness & Recreation Center	213
Physical Education – Forrest Dolgener	36479	Wellness & Recreation Center	129
Undergraduate Advising Center - Michelle Holland	35857	Wellness & Recreation Center	241
HISTORY			
European - Gregory Bruess	32752	Seerley Hall	334
General – Robert Martin	32097	Seerley Hall	319B
United States – Trudy Eden	32933	Seerley Hall	308
Graduate – Robert Martin	32097	Seerley Hall	319B
HUMANITIES			
Jerome Soneson	37206	Baker Hall	174
INDIVIDUAL STUDIES			
Karen Cunningham	32504	2637 Hudson Rd	
INDUSTRIAL TECHNOLOGY			
Graduate Program Coordinator – Scott Giese	37083	Industrial Technology Center	27
Student Services Coordinator – Ella Hoff	32562	Industrial Technology Center	2
Undergraduate Advising Coordinators – Julie Zhang	32590	Industrial Technology Center	32
- Ella Hoff	32562	Industrial Technology Center	2
MANAGEMENT			
Human Resources Management - Susan Wurtz	32166	Curris Business Building	248
International Business - Atul Mitra	37746	Curris Business Building	249
Management Information Systems - Roberta Roth	36896	Curris Business Building	257
Supply Chain/Operations Management - Michael Spencer	36793	Curris Business Building	262
MARKETING			
Advertising & Consumer Behavior - Michael Klassen	36930	Curris Business Building	339
Consumer Behavior, Marketing Research & Marketing Management - Dennis Clayson	36015	Curris Business Building	344
Distribution, Retailing, International Marketing & Marketing Ethics - Mohammed Rawwas	36946	Curris Business Building	343
Product Management, Pricing, & Marketing Strategy - Raj Rajendran	36011	Curris Business Building	342
Sales, Selling, Values & Work Behavior - Steve Corbin	36204	Curris Business Building	338
Services Marketing, Internet Marketing & Marketing Research - Matthew Bunker	36947	Curris Business Building	345
Supply Chain, Marketing Strategy - Karthik Iyer	33855	Curris Business Building	346
Internship & Marketing Management - Kathleen Porter	32630	Curris Business Building	341

REFERRAL RESOURCES BY DEPARTMENT

MATHEMATICS

Analysis, Graduate - Douglas Mupasiri	32012	Wright Hall	314
Applied Math - Nikolay Silkin	32936	Wright Hall	327
Elementary Education, Graduate-Middle Grades - Edward Rathmell	32474	Wright Hall	301
Functional Analysis - Michael Prophet	32104	Wright Hall	320
Geometry - Theron Hitchman	32631	Wright Hall	315
Middle School/Junior High Education - Bridgette Stevens	32156	Wright Hall	309
Probability/Statistics & Actuarial Science - Syed Kirmani	32940	Wright Hall	310
Senior High Education - Catherine Miller	32935	Wright Hall	318
Set Theory - Adrienne Stanley	37853	Wright Hall	323
Teacher Education - Catherine Miller	32935	Wright Hall	318
Topology - Adrienne Stanley	37853	Wright Hall	323
Statistical Consulting Center – Mark Jacobson	37963	Wright Hall	338A
Mathematics Consulting Center (Industrial Mathematics-PSM) - Syed Kirmani	32940	Wright Hall	333

MILITARY SCIENCE

Military Law, Ethics, and Leadership Staff Management - John Roadcap	36225	West Gym	203
	36220	West Gym	203

MODERN LANGUAGES

Russian - Maria Basom	36227	Baker Hall	291
French – Deirdre Heistad	33092	Baker Hall	230
German – Siegrun Wildner	37131	Baker Hall	270
Portuguese – Cheryl Roberts	32749	Baker Hall	278
Spanish - Jennifer Cooley	32715	Baker Hall	256

MUSIC

Graduate Student Advisor - Rebecca Burkhardt	34723	Russell Hall	115
Undergraduate Student Advisor - Alan Schmitz	37180	Russell Hall	115

PHILOSOPHY

Jerome Soneson	36221	Baker Hall	135
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PHYSICS

Applied Physics - Tim Kidd	32380	Physics (Begeman Hall)	304
Department Program - Cliff Chancey	32425	Physics (Begeman Hall)	215A
Engineering – Cliff Chancey	32425	Physics (Begeman Hall)	215A
Freshman Advisor - John Deisz (Fall)	36893	Physics (Begeman Hall)	311
Physics Teaching - Larry Escalada	32431	Physics (Begeman Hall)	317

POLITICAL SCIENCE

Political Science--Liberal Arts and Teaching, Political Communication, Public Administration – Michael Licari	32039	Curriss Business Building	5
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PRE-PROFESSIONAL STUDY

Chiropractic, Dentistry, Medical Technology, Medicine, Mortuary Science, Occupational Therapy, Optometry, Osteopathy, Pharmacy, Physical Therapy, Podiatry, Veterinary - Sherry Nuss	32010	McCullum Science Hall	143
Engineering - Cliff Chancey	32425	Physics (Begeman Hall as of 10/5/07)	215A
Law: For information regarding entrance into Law consult the Pre-Law Handbook and department resources			
History - John W. Johnson	37077	Seerley Hall	209
Economics - Lisa Jepsen	32750	Curriss Business Building	245
Philosophy - William Clohesy	36123	Baker Hall	141
Political Science - Scott Peters	32727	Curriss Business Building	5
Medicine - Sherry Nuss (Biology)	32010	McCullum Science Hall	207
- Ira Simet (Chemistry and Biochemistry)	32130	McCullum Science Hall	207
Nursing & Advising Center - Nancy Simet	32370	McCullum Science Hall	143
Pre-Theological – Betty DeBerg	36221	Baker Hall	135

REFERRAL RESOURCES BY DEPARTMENT

PSYCHOLOGY			
Clinical Psychology – Seth Brown	36091	Baker Hall	340
Industrial Psychology - Michael Gasser	37178	Baker Hall	440
Social Psychology - Helen Harton	32235	Baker Hall	357
RELIGION			
Jerome Soneson	36221	Baker Hall	135
RUSSIAN STUDIES			
Maria Basom	36227	Baker Hall	291
Konrad Sadkowski	32765	Seerley Hall	312
SCHOOL LIBRARY MEDIA STUDIES DIVISION			
DEPARTMENT OF CURRICULUM & INSTRUCTION			
Graduates - Karla Krueger	37241	Rod Library	127
SCIENCE EDUCATION			
Science Teaching, Biology Education - Cherin Lee	32499	McCollum Science Hall	153
SOCIAL SCIENCE			
Chad Christopher	33157	Seerley Hall	328
SOCIAL WORK			
Adolescence, Family Violence and Substance Abuse - William Downs	35911	SSC	235
Alcoholism - Katherine VanWormer	36379	SSC	220
Child Advocacy, School Social Work, Juvenile Law - Jim McCullagh	32399	Baker Hall	11
Children and Family - Mary Boes	35892	SSC	216
Cultural Diversity in Social Work Theory and Practice - Laura Praglin	33163	SSC	226
Deep Ecological/Social Work, Political and Spiritual Dimensions – Fred Besthorn	33225	SSC	227
Gerontology, Women-Aging - Carole Singleton Henkin	36248	SSC	228
Health Care & Health Quality of Life - Robert Schneider	37485	SSC	221
Instruction Areas of Social Work Direct Practice, International Social Welfare - Carol Cook	37881	SSC	218
International Social Work Education - Winston Burt	33331	SSC	224
Mental Health - Jim Hanson	32017	SSC	233
Mental Health, Peace Studies - Tom Keefe	36249	SSC	214
Moral Reasoning and Ethics in Social Work Practice – Laura Kaplan	37860	SSC	222
Poverty - Child Welfare - Cindy Juby	35845	SSC	231
SOCIOLOGY, ANTHROPOLOGY AND CRIMINOLOGY 08-09			
Anthropology - Julie Lowell - Freshmen Advisor	32473	Baker Hall	328
Criminology - Gayle Rhineberger-Dunn - Freshmen Advisor	33245	Baker Hall	325
Graduate Studies - Criminology - Joe Gorton	33007	Baker Hall	374
Graduate Studies - Sociology - Kristin Mack	37630	Baker Hall	359
Sociology – Carissa Froyum - Freshman Advisor	36294	Baker Hall	326
TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES (TESOL)			
Graduate - Joyce Milambiling	36099	Baker Hall	25
Undergraduate - Kenneth Baughman	36098	Baker Hall	231
THEATRE			
Eric Lange	36386	Communication Arts Center	257

DIVISION OF STUDENT AFFAIRS

Office/Department	Campus Phone
Vice President for Student Affairs	32331
Dean of Students	32332
Admissions	32281
Career Services	36857
Center for Multicultural Education	32250
Financial Aid	32700
Student Employment	36394
Leadership Studies Program	36898
Maucker Union	32257
Registrar	32241
Residence	32333
University Health Services	36921
Counseling	32676
Health Clinic	32009
Student Disability Services	32676
Wellness & Recreation Services	36275

DIVISION OF ACADEMIC AFFAIRS

Office/Department	Campus Phone
Academic Advising	33406
Academic Learning Center	36023
Academic Achievement & Retention Services	36023
Athletic Academic Services	32361
Examination Services	36023
Math Center	32361
Reading and Learning Center	32361
Student Support Services	32179
Writing Center	32361

STATE OF IOWA PROGRAM

Vocational Rehabilitation	36348
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UNI Academic Advising

Questions Academic Advising Can Answer

- How do I find a major?
- What are major and/or career options related to my interests, values, and goals?
- What can I do with the major I have chosen?
- What are some beginning courses that would assist me in exploring possible majors or fields of study?
- What minors would complement my major?
- What can I do to enhance my academic program?
- How can I make adjustments to my schedule?
- How do I calculate my Grade Point Average?
- What are the implications of academic warning/probation/suspension?
- Whom do I contact if I have a question about an academic rule or regulation?

Computer Resources

- UNI Major, Minor, Certificate Worksheets and Plans of Study: www.uni.edu/pos
- Field of Study Worksheets: www.uni.edu/advising/explore/major/index.html
- Resources for non-traditional students at UNI: www.uni.edu/nontraditionalstudents/
- Web-based career decision-making tools: [☐ Career Cruising](#) [☐ Strong Interest Inventory](#)
- Panther Podcasts-Academic and Career Information Resources weblogs.uni.edu/advising
- First year Academic Advising Resources and Information: www.uni.edu/advising/firstyear

Advising Support

- Online Faculty Resources: www.uni.edu/advising/advisors/index.html
- Support for students in transition: first-year, deciding and students changing majors.
- Coordinates University-wide advising events (e.g., Orientation Advising, Major Meetings, Majors in Minutes)
- Provides UNI advising and registration resources
- Shares advising strategies and information with faculty advisors, department advising coordinators and college advising center coordinators
- Facilitates advising for Iowa community college students in the Admission Partnership Program

A Quick Guide to Academic Advising Staff

Jean Neibauer, Director

Angie Tudor, Academic Advisor

Michele Peck, Academic Advising Coordinator

Paul Waterman, Program Assistant

Melissa (Mel) Iverson, Academic Advisor

Jane Fritts, Secretary

David Marchesani, Career Development Coordinator/Academic Advisor

Tony Smothers, Academic Advisor/Transfer Advising Relations

UNI Academic Advising

www.uni.edu/advising • 102 Gilchrist Hall • (319)273-3406 • Monday-Friday 8:00am-5:00pm

Academic Learning Center

<http://www.uni.edu/unialc>

Phone: 319-273-6023

The Academic Learning Center (ALC) serves all UNI students with a variety of supportive services that will enhance academic achievement and success. Additionally, the Center also serves as a resource for faculty. Through services to students, faculty, and staff, the Center works to enrich the total learning environment.

Academic Achievement and Retention Services:

Staff empower students to achieve academic success and develop personal/professional strengths. Services include:

- Personalized advising, academic planning, career/graduate school exploration, and financial literacy education.
- Individual and group tutoring for selected courses.
- Workshops to enhance study skills, finances, and career interests.
- Strategies for Academic Success, a two-credit course.
- Collaboration with other campus offices in delivering orientation, transition, and mentoring programs (e.g., Jump Start and Gaining Panther Support Mentoring Program).

Examination and Evaluation Services:

Examination Services offers credit by examination, certification examinations, and most major national college and professional school entrance examinations. Services are provided to enrolled graduate and undergraduate students, non-UNI students, and non-students. In addition to test administration, this program provides test registration and preparation assistance, consultation, and interpretation.

UNI is a test site for the following examinations:

- American College Testing Program (ACT)
- CASTLE Worldwide Testing
- College Level Examination Program (CLEP)
- Dantes Subject Standardized Test (DSST)
- National Strength and Conditioning Association (NSCA) certification examination
- Professional Assessments for Beginning Teachers (PRAXIS I and II)
Pre-Professional Skills Tests (PPST/PRAXIS I)
- Test of English as a Foreign Language (TOEFL)

Examinations For Graduate School Admissions

To determine which examinations you are required to take, it is recommended that you meet with your current advisor and/or department head and the graduate student advisor for the programs to which you are applying.

- Graduate Record Examination (GRE)
- Miller Analogies Test (MAT)

Professional School Admission Tests

- Law School Admission Test (LSAT)

For additional information on registration, fees, practice tests, or testing dates, please call 319-273-6023.

Math Center:

Assistance with math skills may be required for a variety of reasons: lack of development, understanding, and practice in pre-college courses, math application in non-math courses, or difficulties with higher-level math courses. Whatever the reasons, students can get assistance from Math Center staff. Services provided include:

- Individual instruction and practice through a variety of computer-aided instruction;
- Review of lessons to support the development and understanding of concepts/skills taught in university math courses;
- Preparation for math sections of professional tests such as the GRE, PPST, MCAT and GMAT.

Reading and Learning Center:

Learning skills that were adequate for high school and community college exams may not be sophisticated enough for university-level studies at UNI. The Reading and Learning Center teaches students to develop efficient and effective reading, learning, and test preparation strategies.

Free, Four-week Courses

- Speed Reading—most students double or triple reading efficiency!
- Effective Study Strategies—learning deeply, to do well on academic tests.
- PPST-Reading for admission to the Teacher Education Program.
- GRE Verbal-preparation for the challenging Graduate Record Exam

Individual Assistance

- Ask-a-Tutor--Free tutoring available for many Liberal Arts Core courses and some major courses
- Reading or learning disability--make an appointment with Karen Agee
- Reading problems in particular text--make an appointment with Karen Agee or a Peer Instructor
- How-to-study assistance--make an appointment with Karen Agee or a Peer Instructor
- Reading comprehension preparation for GRE, GMAT, LSAT, MCAT, DAT, or OAT – by appointment with Karen Agee

Writing Center:

The Writing Center provides free, individualized assistance by appointment in planning, writing, revising, and documenting papers for undergraduate and graduate students in all majors. Trained, certified writing assistants and students work together to

- Break writer's block and get projects started
- Identify problems with focus, development, organization, clarity, and grammar
- Plan strategies for improving rough drafts and overall writing skills
- Prepare for PPST, GRE, MCAT, and other standardized essay exams

Student Support Services:

Student Support Services is a federally-funded TRIO program designed to increase the retention and graduation rates of eligible UNI students. Program staff serve as advocates for participants and provide a combination of cognitive and affective services based on the individual needs of the student.

Eligible participants are offered:

- Academic advising including assistance with course selection
- Educational long-range planning
- Monitoring of academic progress
- Personal, financial, and career advising
- Tutoring and study groups
- College survival and study skills workshops
- Cultural and educational activities
- Financial assistance to qualified participants
- Graduate school enrollment assistance

To apply or learn more about Student Support Services, visit 007 ITTC or call 319-273-2179.

Academic Learning Center Staff: 273-6023

Inez Murtha
Karen Agee
Deanne Gute
Laticia Hylton
Kathy Peters
Nick Sullivan
Lori VanHooreweghe
Marieta Cardamone
Michelle Galanits
Dianna Jones-Harris
Kathy Malm
Diane Tournier

Director
Reading and Learning Coordinator
Writing Coordinator
Math Coordinator
Academic Learning Support and Retention Coordinator
Director, Student Support Services
Academic Advisor
Secretary, Academic Learning Center
Secretary, Examination Services, Academic Learning Center
Secretary, Student Support Services
Secretary, Examination Services, Academic Learning Center
Clerk, Examination Services, Academic Learning Center

UNI Career Services...

For Cooperative Education & Internships

- www.uni.edu/careerservices/co-op
- Career-related experience before you graduate
- Pay, stipend or volunteer
- Academic credit and transcript notation available
- Local, statewide, and national locations
- Part-time and full-time internships for fall, spring, or summer listed in *UNI CareerCat*

For Career Readiness

- Individual advising and assistance with professional staff
- Printed and online job listings through *UNI CareerCat*
- Printed and online resources for resumes and job search techniques
- Resume critiquing service
- Resume referral to employers
- Career Peer Advisors
- Career Decision Making course
- Fairs (Fall Career Fair, UNI Overseas Fair for Educators, Spring Career Fair, UNI Teacher Fair)
- Mock interviews
- On-campus interviewing

For Graduate School Assistance

- Resources for locating programs
- Graduate school mock interviews
- Individual advising and assistance with application procedures



Prowl for jobs and internships with the newest cat in town...

UNI CAREERCAT

www.uni.edu/careerservices/careercat

UNI Career Services

www.uni.edu/careerservices 102 Gilchrist Hall (319) 273-6857

EDUCATIONAL OPPORTUNITY PROGRAMS and SPECIAL COMMUNITY SERVICES (EOP/SCS)

The University of Northern Iowa places a high priority on providing quality education to financially disadvantaged and minority students. To fulfill this commitment for all students, the University has established the Office of Educational Opportunity Programs and Special Community Services (EOP/SCS). EOP/SCS is designed and coordinated specifically to meet our students' educational, social, and financial needs. A primary goal for EOP/SCS staff is to provide supportive services to all project students, thus enhancing the successful completion of the student's college career. EOP/SCS consist of the following programs: Educational Opportunity Center, Educational Talent Search Program, McNair Scholars Program, Classic Upward Bound Program, Student Support Services, and UNI Center for Urban Education (UNI-CUE).

CENTER FOR URBAN EDUCATION (UNI-CUE) ☎ 433-1220

The mission of the Center for Urban Education (UNI-CUE) is to provide a positive environment for lifetime learning where individuals may pursue and continue their educational goals and prepare for careers. In addition, UNI-CUE conducts empirical research in urban problems and fosters communication, cooperation and coordination with educational and human service agencies.

UNI-CUE fully embraces the concept of continuing and part-time education. Evening degree classes for college credit are offered from 4:00 to 8:30 p.m. Monday through Thursday. Courses continue to be expanded and offered during a time convenient for most nontraditional students.

Educational opportunity for minority and non-traditional students is a high priority. UNI-CUE continues its longstanding tradition of recruiting, motivating, and encouraging students to pursue their career goals and aspirations.

UNI-CUE staff collaborates with other University departments and community programs to match its resources with community needs. In doing so, the UNI-CUE facility supports four TRiO programs: the Educational Opportunity Center; the Educational Talent Search Program; the Classic Upward Bound Program; and the Iowa Math & Science Academy.

EDUCATIONAL OPPORTUNITY CENTER (EOC) ☎ 433-1230

The Educational Opportunity Center (EOC) is an academic counseling program, which promotes post-secondary education in communities with large populations of low-income, first-generation adults who are often unaware of educational and career opportunities. Professional career and educational counselors assist eligible adults with selecting a post-secondary institution or training program suited to their interests. Counselors assist clients with the completion of admissions and financial aid applications, scholarship searches, and defaulted student loans, as well as provide academic development workshops (study skills, test taking, college writing, and basic reading and math skills) and academic advising. EOC services are free to eligible participants who are age 19 or older and do not have a four-year degree.

EDUCATIONAL TALENT SEARCH (ETS) ☎ 433-1240

The Educational Talent Search Program (ETS) helps students prepare for and acquire a college education. All students who attend one of the Waterloo Community School District's public middle or high schools (Bunger, Central, Hoover, Logan, East, Expo, or West), high school graduates (who are not currently taking college courses), and high school/college dropouts living in Black Hawk County through age 27 are eligible to apply. Services offered through the ETS Program include: study skills workshops; completion of admissions applications and waiver of application fees; ACT/SAT registration and workshops; ACT/SAT registration fee waivers; assistance with applying for financial

aid; college tours; career interests surveys; career exploration/job shadowing; GED information; tutoring; assistance for High School/College dropouts with re-enrollment into school; and assistance with scholarship information and searches.

CLASSIC UPWARD BOUND PROGRAM (CUB) ☎ 433-1250

The Classic Upward Bound Program (CUB) is a college preparatory program designed to empower program participants with the academic skills and motivation necessary for success in high school and ultimately college. CUB serves students from low-income first-generation families who demonstrate potential for college.

During the academic year, CUB focuses on the after-school Supplemental Instruction/Tutorials program. It also includes academic advising and counseling, career exploration, college tours, study skill development workshops, leadership conferences, leadership conferences, and other activities.

During the summer, CUB students spend six weeks living in UNI dorms attending enrichment courses in mathematics (algebra, pre-calculus), English (literature and composition), science (biology, physics), foreign language (Spanish, French), economics, and computer science. Students also participate in cultural enrichment activities. Students earn credits, which are transferable to the college or university that the student will attend upon high school graduation.

IOWA MATH & SCIENCE ACADEMY (IMSA) ☎ 433-1260

The Iowa Math & Science Academy (IMSA) is a program designed to strengthen and support Iowa high school students' interest in Science, Technology, Engineering, and Mathematics (STEM). The program is funded to serve a total of 40 students from Black Hawk, Bremer, Buchanan, Butler, and Grundy counties. Program participants must be either low-income or potential first-generation college students. Program services generate the skills and motivation necessary for students to succeed in completing high school and enrolling into and graduating from a postsecondary institution.

During the academic year, participants are required to meet monthly with the Project Director. An Individual Education Plan is developed for all participants based on their scores on the Iowa Test of Basic Skills and/or Iowa Test of Educational Development, and academic progress in their current high school courses. Students choose to complete either an individual research project or 40 hours of volunteer experiences in a STEM-related business or organization.

During the summer residential component of the program, students experience college life while still in high school. Participants live on the UNI campus for six weeks (excluding weekends) while enrolled in summer courses taught by UNI faculty. In addition to course work, students experience daily recreational and enrichment activities. Students are eligible to receive college credit after successful completion of three summers in the IMSA program.

FINANCIAL AID
Gilchrist Hall 105
<http://www.uni.edu/finaid>

The University of Northern Iowa Financial Aid Office administers a comprehensive program of financial assistance for students. The office offers all federal student aid programs as well as a variety of scholarship assistance.

Financial Aid Office

Gilchrist Hall 105
Cedar Falls, Iowa 50614-0024
Telephone: 319-273-2700
Fax: 319-273-6950
World Wide Web: www.uni.edu/finaid
Office Hours:
8:00 a.m. – 5:00 p.m.
Summer Hours:
7:30 a.m. – 4:30 p.m.

The Financial Aid Student Employment Center:

Gilchrist Hall 105
Cedar Falls, Iowa 50614-0024
Telephone: 319-273-6394

OFFICE OF THE REGISTRAR - REGISTRATION AND RECORD

<http://www.uni.edu/regist>

Registrar

Gilchrist Hall 115
273-2241

The Registrar's Office is a general clearinghouse for all administrative matters related to your academic life at UNI. Please feel free to contact us at any time and allow us to assist you in your educational endeavors.

Areas of assistance – please see the detailed listing for contact personnel and phone numbers:

- Academic regulations
- Adding/dropping classes
- Admission to graduate study
- Catalog
- Change of address
- Credit/no credit grading
- Degree audits
- Departmental credit by examination
- Dropping/adding courses
- Enrollment verification
- Grade reports
- Graduation requirements
- Open credit
- Overloads – registering for more than 18 hours
- Readmission after suspension
- Regents Exchange program
- Registration/scheduling for classes
- Schedule of classes
- Student request forms
- Teacher licensure
- Transcript – UNI
- Veterans benefits
- Withdrawing from classes

We can assist you with these and many other areas relative to your enrollment. Please allow us to help you.

COUNSELING CENTER AND STUDENT DISABILITY SERVICES

103 Student Health Center

273-2676

Counseling Center

<http://www.uni.edu/counseling>

The Counseling Center provides short-term individual and group counseling services to UNI students who have paid the health fee.

Students should call the Counseling Center at 273-2676 between 8:00 a.m. and 4:45 p.m. to schedule an Initial Assessment Session.

Counseling helps students deal with issues such as:

- feeling depressed and/or anxious
- stress
- relationship problems
- sexual issues or abuse
- eating disorders
- family concerns
- alcohol and drug abuse
- sexual identity issues

Student Disability Services

<http://www.uni.edu/sds>

Student Disability Services works with students and employees to ensure that all students with disabilities have access to university activities, programs and services. Specialized services are provided to enhance the overall academic, career and personal development of each person with a physical, psychiatric or learning disability. To qualify for services, students must apply for services through Student Disability Services, meet the Americans with Disabilities Act (ADA) definition of a person with a disability, and provide appropriate documentation to substantiate the claimed disability.

Contact SDS by phone at 273-2677, by TTY at 273-3011 or email at disabilityservices@uni.edu for information.

VOCATIONAL REHABILITATION

116 Gilchrist Hall

273-6348

Chris.Crews@uni.edu

Iowa Vocational Rehabilitation Services is a state agency, provided space on campus by UNI, to serve persons with physical, mental or learning disabilities. The mission of IVRS is to help persons with disabilities become employed. Vocational Rehabilitation may assist with the following services while students are participating in our program.

- Assessment of the disability
- Restoration/assistive technology
- Training/tuition assistance
- Class accommodations
- Counseling and guidance
- Job placement assistance

Services continue, as needed, until a person has successfully completed his/her degree and been employed for 90 days. Students desiring services can contact the office by phone to schedule an appointment between 8:00 a.m. and 4:30 p.m. Students should be able to discuss and/or provide documentation of their disability.

Student Health Clinic

016 Student Health Center
273-2009

<http://www.uni.edu/health>

UNI STUDENT HEALTH CLINIC

APPOINTMENTS/ADVICE: 319-273-2009

SERVICES AVAILABLE

- General Medicine
- Gynecology/Contraception Options
- Physical Examinations
- Immunizations
- Allergy Injections
- T.B. Testing
- Referral to Specialists
- Pharmacy/Over-the-Counter Medications
- Laboratory
- International Travel Consultation with Vaccination
- Wart Removal
- Removal of Skin Lesions

ELIGIBILITY

All registered students and their spouses who have paid the health fee to use the Health Clinic. A spouse of a student may use the Health Clinic if they pay the health fee.

STUDENT HEALTH CLINIC HOURS

Fall/Spring

8:00 a.m. – 4:45 p.m. MTThF

9:30 a.m. – 4:45 p.m. Wed

Pharmacy Hours

8:30 a.m.-12:30 p.m. – 1:00-4:45 p.m. MTThF

open 9:30 a.m. Wed

Summer

8:00 a.m. – 4:30 p.m. MTWThF

Pharmacy Hours

8:00 a.m.-12:30 p.m. – 1:00-4:30 p.m.

STAFF

The Health Clinic staff includes physicians, physician assistant, registered and licensed practical nurses, a pharmacist and a laboratory technologist.

APPOINTMENTS

All students are encouraged to call for an appointment: 319-273-2009.

PAYMENT METHODS

Payment of health fee provides students the following services:

- Provider office visits for illness and injury
- Counselors visits at no added fee
- Public health activities to keep campus healthy
- Health promotion activities.

Students acquire charges for lab, immunizations, medications, treatment, physicals and procedures. The UNI Student Health Clinic will file an insurance claim for services not covered by the Health Fee. We are participating providers with many insurance companies. If you have insurance related questions contact the insurance customer services number. Any applicable co-pay and/or deductible will be placed on the students UNI E-bill. Students are not required to have health insurance to be seen at the UNI Student Health Clinic.

UNI offers health and dental insurance coverage to students through the Student Health Insurance Plan (SHIP), a group policy administered by Wellmark Blue Cross and Blue Shield of Iowa, Delta Dental of Iowa, for a brochure contact 319-273-7736 or healthcenter@uni.edu.

REFERRAL RESOURCES BY PROBLEM OR INTEREST

PROBLEM OR INTEREST	INFORMATION SOURCE	PHONE	LOCATION	ROOM
Academic Advising: Assistance in planning academic programs; new students' concerns and problems	Jean Neibauer Mel Iverson David Marchesani Michele Peck Angie Schwartz Anthony Smothers	33406	Gilchrist Hall	102
Academic Difficulties	Academic Learning Center	36023	Innovative Teaching & Tech. Ctr.	007 & 008
Academic Learning Center Director Academic Achievement & Retention Services Examination Services Math Center Reading and Learning Center Student Support Services Writing Center	Academic Learning Center Staff Inez Murtha Kathy Peters Kathy Malm Laticia Hylton Karen Agee Nick Sullivan Deanne Gute	36023	Innovative Teaching & Tech. Ctr.	007 & 008
Academic Progress- Financial Aid	Tim Bakula	32700	Gilchrist Hall	105
Academic Regulations	Academic Affairs Registrar's Office	32518 32241	Seerley Hall Gilchrist Hall	1 115
Academic Achievement Goal setting, academic planning, time management, study strategies	Academic Achievement & Retention Services	36023	Innovative Teaching & Tech. Ctr.	007
Academic Warning, Probation & Suspension	Registrar's Office	32241	Gilchrist Hall	115
Activities, Student	Pam Creger , Student Involvement & Activities	32683	Maucker Union, Plaza Level	
Admission Information: Undergraduate Graduate	Admissions Counselors Laurie Russell	32281 32623	Gilchrist Hall Gilchrist Hall	002 115
Advising Questions	Academic Advising Academic Achievement & Retention Services Student Support Services	33406 36023 32179	Gilchrist Hall Innovative Teaching & Tech. Ctr. Innovative Teaching & Tech. Ctr.	102 007 007
Advisor Assignments Freshmen Sophomores, juniors, seniors	Academic Advising Department of major	33406	Gilchrist Hall	102
Aquatics (and Certification)	Kristi O'Brien	37263	Wellness & Recreation Center	101
Army Reserve Officer's Training Corps Enrollment Office Scholarship Office	John Roadcap Kipp Lenth Keith Lostroh	36220 37360 36225	West Gym West Gym West Gym	203 209 209
Athletic Eligibility	Steve Schofield , Compliance Director	37465	Dome NW	0314
Athletic Tickets	Ticket Office	34849	McLeod Center	0313
Athletic Training	Don Bishop	36824	Wellness & Recreation Center	168
Assistantships (See Graduate Assistantships)				
Bachelor of Liberal Studies Degree	Karen Cunningham	3-2504	H32 at Hudson & 27th St.	
Bank Account Changes Direct Deposit of Payroll Direct Deposit of Accounts Payable	Office of Business Operations Payroll Accounts Payable	32162 32162 32162	Gilchrist Hall Gilchrist Hall Gilchrist Hall	103 103 103
Campus Visitation	Amy Schipper	32281	Gilchrist Hall	002

PROBLEM OR INTEREST	INFORMATION SOURCE	PHONE	LOCATION	ROOM
Career Advising	Career Services	36857	Gilchrist Hall	102
Career Development Services	Career Services	3-6857	Gilchrist Hall	102
Career Information	Career Services	36857	Gilchrist Hall	102
	Resource Center	36857	Gilchrist Hall	102
	Reference & Instructional Services Department	32838	Rod Library -Main Floor	
Cashiers	Cashiers - Office of Business Operations	32628	Gilchrist Hall	103
Catalog (UNI)	Registrar's Office	32241	Gilchrist Hall	115
Catalogs (other colleges)	http://www.collegesource.org/			
CATS (Connecting Alumni to Students)	Connie Hansen	33036	Alumni House, 1012 W. 23 rd St.	
Center for Multicultural Education (CME) Multicultural Library	Char White	32250	CME. Maucker Union	109
Change of Address	Registrar's Office Web: My Universe (Update Personal Information)	32241	Gilchrist Hall	115
Check Cashing	Cashiers - Office of Business Operations	32628	Gilchrist Hall	103
Cheerleading Squad	Nate Clayberg	33860	NW Upper Dome	0314
Choosing a Major	Academic Advising , Academic Advisors	33406	Gilchrist Hall	102
Changing a Major	Freshmen - see Academic Advising , Academic Advisors Sophomores, Juniors, Seniors - see Declaration of Major (listed below)	33406	Gilchrist Hall	102
Classroom Space Reservations	Dianne Mahood	32110	Gilchrist Hall	115
Industrial Technology	Mary Keys	32563	Industrial Technology Center	25-B
Russell Hall	Caroline Boehmer	32028	GBPAC	76
Art Building	Fonda Ungs	32077	Kamerick Art Building	104
Maucker Union	Reservations Desk	32256/ 32257	Maucker Union	063
Lang Auditorium	Bryan Beardsley	32256/ 32257	Maucker Union	063
Education Center Lobby	Barb Metzger	32719	Schindler Education Center	159
CLEP (College Level Examination Program)	Examination Services	36023	Innovative Teaching & Tech. Ctr.	007
College of Business Administration	Linda Corbin Luann McAdams Jonathan Cox - CBA Minority Student Services Joan Smothers	32144	Curriss Business Building	321B
College of Education	Jane Bentley-Gadow Barbara Gager	32751	Schindler Education Center	189
Continuing Education Credit Programs	Jim Bodensteiner	32122	H32, Hudson Rd. & 27 th St.	
Cooperative Education	Allan Stamberg	36041	Gilchrist Hall	102
Counseling (Personal, emotional and relationship issues, mental health issues)	Counseling Center	32676	Student Health Center	103
Credit by Examination	Examination Services	36023	Innovative Teaching & Tech. Ctr.	007

PROBLEM OR INTEREST	INFORMATION SOURCE	PHONE	LOCATION	ROOM
Credit/No-Credit Information	Registrar's Office	32241	Gilchrist Hall	115
	Academic Advising , Acad. Advisors	33406	Gilchrist Hall	102
Culture & Intensive English Program	Philip Plourde	32182	Baker Hall	72
Dance Team	Nate Clayberg	33860	NW Upper Dome	0314
Debate Activities	Katherine Lavelle	37200	Lang Hall	334
Declaration of Major Students with 12 or more earned credit hours should follow these steps:	<ol style="list-style-type: none"> 1. Fill out Declaration of Curriculum form. (Available at departmental offices, Registrar's office or Academic Advising). 2. Go to department office for advisor assignment. 3. Get new major advisor signature on the form. 4. Turn in the form at the Registrar's Office. 			
Degree Audit Printing/updates View current or request hypothetical	Registrar's Office http://www.uni.edu/pos/	32241	Gilchrist Hall	115
Department Credit by Examination	Registrar's Office	32241	Gilchrist Hall	115
Direct Deposit of Accounts Payable	Accounts Payable	32162	Gilchrist Hall	103
Direct Deposit of Payroll	Office of Business Operations	32162	Gilchrist Hall	103
Direct Loan Crediting	Deb Bartels	32700	Gilchrist Hall	105
Disability Services	Jill Smith	32677	Student Health Center	103
Dramatics Activities	Eric Lange	36386	Communication Arts Center	257
Dropping, Adding or Changing Courses	Academic Advisor Scheduling Office (See current SCHEDULE OF CLASSES for Dates to Observe)	32241	Faculty & Staff Directory Club 91, Maucker Union	
Educational Opportunity Center	Robert L. Smith, Jr.	433-1230	Center for Urban Education 800 Sycamore, Waterloo	
Educational Opportunity Program (EOP) and Special Community Services (EOP/SCS)	Robert L. Smith, Jr.	433-1271	Center for Urban Education 800 Sycamore, Waterloo	
Educational Planning - short and long range goals and opportunities	Major Advisor Academic Advising	33406	Faculty and Staff Directory Gilchrist Hall	102
Educational Talent Search	Tony Stevens	433-1240	Center for Urban Education 800 Sycamore, Waterloo	
Educational Technology	Marilyn Drury	37133	ITTC	120
Emergencies	Public Safety Police Division	34000	Gilchrist Hall	030
Employment (Student) Off/On-Campus	Tim Bakula	36394	Gilchrist Hall	105
Enrollment Verification	Registrar's Office	32241	Gilchrist Hall	115
Ethnic Student Promoters	Cyrus Nichols	32281	Gilchrist Hall	002
Evaluation of Transfer Work	Linda Chapin and Belinda Dix	32281	Gilchrist Hall	002
Evaluation of UNI Work (Degree Audit)	Registrar's Office	32241	Gilchrist Hall	115
Examinations Accepted for Credit	Examination Services	36023	Innovative Teaching & Tech. Ctr.	007
Exhibits (Museum)	Connie Svoboda	36923	University Museum	
Fee Payment	Business Operations – Student Accounts	32164	Gilchrist Hall	103
Field Experience Coordinator	Leonard Upham	37886	Schindler Education Center	509

PROBLEM OR INTEREST	INFORMATION SOURCE	PHONE	LOCATION	ROOM
Financial Assistance	Financial Aid Office	32700	Gilchrist Hall	105
Forensics	Katherine Lavelle	37200	Lang Hall	334
Funding of Student Organizations	Pam Creger , Student Involvement & Activities	32683	Maucker Union, Plaza Level	
Gaining Panther Success Mentoring Program	Center for Multicultural Education Michael Blackwell Kathy Peters	32250 36023	CME, Maucker Union Innovative Teaching & Tech. Ctr.	109 007
Gender Equality Association	c/o Women's and Gender Studies Program	37102	Baker Hall	170
General Studies	Karen Cunningham	32504	H32, Hudson Rd. & 27 th St.	
General Studies for Nurses	Karen Cunningham	32504	H32, Hudson Rd. & 27 th St.	
General University Information	University Marketing and Public Relations	32761	East Bartlett	126
Graduate Admission	Laurie Russell	32623	Gilchrist Hall	115
Graduate Assistantships Applications	Department Involved			
Graduate Entrance Examinations (GRE, MAT, LSAT)	Examination Services	36023	Innovative Teaching & Tech. Ctr.	007
Graduate Students	Department Involved Shoshanna Coon , Interim Associate Dean	32748	Lang Hall	110
Graduate Study-Particular Discipline	Department Involved			
Graduation Requirements (Degree Audit)	Registrar's Office	32241	Gilchrist Hall	115
Graduate Exam Preparation	Academic Learning Center Reading and Learning Center Writing Center Math Center	32361	Innovative Teaching & Tech. Ctr.	008
Greek Affairs	Jessie Stinson , Student Involvement & Activities	36335	Maucker Union, Plaza Level	
Group Counseling	Counseling Center	32676	Student Health Center	103
Guided Independent Study	Kent Johnson	32123	H32 at Hudson & 27th St.	
Health Education	Joan Thompson	32198	Wellness & Recreation Center	101
Health Insurance (student)	Insurance Office	37736	Student Health Center	016
Health Clinic	Patient Care Desk	32009	Student Health Center	016
Housing & Dining Services	Department of Residence	32333	Redeker Center	
Human Resources	Human Resource Services Staff	33441	Gilchrist Hall	027
Benefits	Cindy Webb	32521	Gilchrist Hall	027
	Bobby Petersma	32824	Gilchrist Hall	027
Employee & Labor Relations	Nick Bambach	32423	Gilchrist Hall	027
	Michelle Byers	36432	Gilchrist Hall	027
Employee Disability & Leave Coordinator	Therese Callaghan	36164	Gilchrist Hall	027
Information Systems	Beth Kuehl	33425	Gilchrist Hall	027
Merit Employment	Liz Cook	36300	Gilchrist Hall	027
P & S Employment	Lisa Frush	36060	Gilchrist Hall	027
	Justin Ruegg	36110	Gilchrist Hall	027
Training & Career Development	Lori Hoffmann	33536	Gilchrist Hall	027
Immunizations	Patient Care Desk	32009	Student Health Center	016
Institutional Research	Office of Institutional Research	33050	Seerley Hall	104
Individual Studies (courses and major)	Karen Cunningham	32504	2637 Hudson Rd	
Inner Weather	Vince Gotera	37061	Baker Hall	123
	Grant Tracey	33782	Baker Hall	128
International Admissions	Kristi Marchesani	32281	Gilchrist Hall	002

PROBLEM OR INTEREST	INFORMATION SOURCE	PHONE	LOCATION	ROOM
International Programs	Kurt Meredith	36807	Gilchrist Hall	028
International Student Advisor	Ross Schubach	36421	Maucker Union	113
International Student Health Insurance	Insurance Office	37736	Student Health Clinic	016
Internships	Cooperative Education Al Stamberg	36041	Gilchrist Hall	102
Washington Center Liaison	Cooperative Education	36041	Gilchrist Hall	102
Intramural Sports	Cindy Klatt	37262	Wellness & Recreation Center	161
Iowa Math & Science Academy	Angela Francis	433-1260	Center for Urban Education 800 Sycamore, Waterloo	
Job Hunting Assistance	Career Services	36857	Gilchrist Hall	102
Jump Start Orientation Program	Consuela Cooper Kristen Woods - New Student Programs Kathy Peters	32281 32332 36023	Gilchrist Hall Gilchrist Hall Innovative Teaching & Tech. Ctr.	002 118 007
KULT (student radio station)	Ronnie Bankston , co-advisor Joyce Chen , co-advisor	36244 32574	Maucker Union—Lower Level	
KUNI and KHKE	Barb Reid	36325	Communication Arts Center	326554
Leadership Studies	Gerri Perreault Mail Code 0604	36898	Schindler Education Center	542
Learning Assistance	Reading & Learning Center	32361	Innovative Teaching & Tech. Ctr.	008
Liberal Arts Core Coordinator	Siobahn Morgan	32633	Innovative Teaching & Tech. Ctr.	117B
Transfer Evaluation Credit for Major	Linda Chapin and Belinda Dix Contact departmental advisor or Registrar (Record Analyst)	32281	Gilchrist	002
Library Circulation	Circulation Desk	32462	Rod Library-Main Floor	
Library Instruction	Cindy Kruckeberg	32839	Rod Library-Main Floor	
Library Interlibrary Loan	ILL Desk	32912	Rob Library-Main Floor	
Library (General Assistance)	Reference Desk	32838	Rod Library-Main Floor	
Library Reserves	Reserves Desk	36002	Rod Library – 1 st Floor	
Loans (Students)	Deb Bartels	32700	Gilchrist Hall	105
Loans (Payment – Perkins)	Joyce Willms Penny Becker	36441 33539	Gilchrist Hall Gilchrist Hall	103 103
Lost and Found	Public Safety Office	32712	Gilchrist Hall	030
Lux Service Award	UNI Alumni Association (Amy Mohr)	33094	Alumni House, 1012 W. 23 rd Street	
Math Skills Development	Math Center	32361	Innovative Teaching & Tech. Ctr.	008
Math Help Sessions	Math Department	32631	Wright Hall	220 / 338
McElroy Scholarship	Sue Joslyn	32748	Lang Hall	122
McNair Scholars Program	Dennis Irons	32284	Innovative Teaching & Tech. Ctr.	007
Mental Health Counseling	Counseling Center	32676	Student Health Center	103
Minority Student Recruitment	Cyrus Nichols Consuela Cooper	32281 32281	Gilchrist Hall Gilchrist Hall	002 002
Multicultural/Educational Resources	Center for Multicultural Education	32250	CME, Maucker Union	109
Diversity Workshops	Michael Blackwell	32250	CME, Maucker Union	109
Multicultural Programming and Activities	Michael Blackwell	32250	CME, Maucker Union	109
CME Library	Char White	32250	CME, Maucker Union	109
CME Facilities Reservations	Char White	32250	CME, Maucker Union	109
G.P.S. Mentor Program	Michael Blackwell	32250	CME, Maucker Union	109
Multicultural Student Advisory Board	Michael Blackwell	32250	CME, Maucker Union	109

PROBLEM OR INTEREST	INFORMATION SOURCE	PHONE	LOCATION	ROOM
Museum Studies Hands on Education Natural History Collections Rural School History	Sue Grosboll Diane Schupbach Kim Taylor Sue Grosboll	32188 33276 36923 36922	University Museum University Museum University Museum University Museum	
Music	Caroline Boehmer	32028	GBPAC	76
National Student Exchange	Karen Cunningham	32504	H32, Hudson Rd. & 27 th St.	
Non-traditional Students	Jean Neibauer	3406	Gilchrist Hall	102
Northern Iowan	Michele Smith	32157	Maucker Union, lower level	L011
Open Credit	Linda Feuchtwanger	32273	Gilchrist Hall	115
Orientation (Freshman)	Kristin Woods	32815	Gilchrist Hall	118
Outdoor Events on Campus	Mike Bobeldyk	35888	Maucker Union	063
Outdoor Recreation	Andrew Martin	37164	Wellness & Recreation Center	174
Overloads (18 hours or more)	Registrar's Office	32241	Gilchrist Hall	115
Overseas Teaching	Tracey Godon	3-2455	Gilchrist Hall	102
Parking	Public Safety Office	33179 or 37093	Gilchrist Hall	030
Payroll	Sherri Baldwin	32656	Gilchrist Hall	103
Perkins Loans	Joyce Willms Penny Becker	36441 33539	Gilchrist Hall Gilchrist Hall	103 103
Personal Counseling	Counseling Center	32676	Student Health Center	103
Personal Fitness	Dana Foster Kristy Leen	35859 37167	Wellness & Recreation Center Wellness & Recreation Center	175 104
Praxis I (PPST) & Praxis II Examinations	Examination Services	36023	Innovative Teaching & Tech. Ctr.	007
Praxis I (PPST) & Praxis II Test Preparation	Academic Learning Center Math Center Reading and Learning Center Writing Center	32361	Innovative Teaching & Tech. Ctr.	008
Preliminary Transfer Evaluation	Linda Chapin and Belinda Dix	32281	Gilchrist Hall	002
Reading Clinic (children)	Deborah Tidwell	32698	Schindler Education Center	142
Reading Assistance (comprehension, speed reading, textbook reading strategies)	Reading and Learning Center	32361	Innovative Teaching & Tech. Ctr.	008
Reading and/or Learning Disability	Reading and Learning Center Karen Agee	32361	Innovative Teaching & Tech. Ctr.	008
Readmission After Suspension Applications	Registrar's Office	32241	Gilchrist Hall	115
Recreation	Tim Klatt	37120	Wellness & Recreation Center	101
Recruitment Literature	Deb Gray	32281	Gilchrist Hall	002
Regents Exchange	Patti Rust	32113	Gilchrist Hall	115
Registrar's Office	http://www.uni.edu/registrar	32241	Gilchrist Hall	115
Registration Procedures New Undergraduates	Academic Advising	33406	Gilchrist Hall	102
Graduates	Registrar	32241	Gilchrist Hall	115
Second B.A.	Registrar	32241	Gilchrist Hall	115
Former Students (continuing)	See current semester SCHEDULE OF CLASSES			

PROBLEM OR INTEREST	INFORMATION SOURCE	PHONE	LOCATION	ROOM
Registration Procedures Cont. Former Students (not currently enrolled)	File INTENT TO REGISTER at Registrar's Office and see current semester SCHEDULE OF CLASSES	32241	Gilchrist Hall	115
Residence Hall Contracts/Billing	Department of Residence	32333	Redeker Center	
Resumé Writing	Career Services	36857	Gilchrist Hall	102
Retention Assistance (advising & academic support for students readmitted, on warning or probation)	Academic Learning Center	36023	Innovative Teaching & Tech. Ctr.	007 & 008
Schedule of Classes	Registrar's Office	32241	Gilchrist Hall	115
Scheduling	Registrar's Office	32241	Gilchrist Hall	115
Scholarships	Financial Aid staff below-- UNI Scholarships – Denise Parks Off-campus Scholarships - Evie Waack	32700	Gilchrist Hall	105
Senior Challenge	Vicki Collum	36078	Commons	205
Sexual Assault Services	Julie Barnes	32137	Student Health Center	060
Speech Contests	Katherine Lavelle	37200	Lang Hall	334
Speech/Language and Hearing Disorders	Carlin Hageman Bruce Plakke	32576 33695	Communication Arts Center Communication Arts Center	237 235
Sport Clubs	Kristi O'Brien	37263	Wellness & Recreation Center	101
STARS (Student Telecounselors)	Tom O'Shea	32281	Gilchrist Hall	002
Students Today Alumni Tomorrow (UNI STAT)	UNI Alumni Association (Holly Johnson)	36409	Alumni House, 1012 W. 23 rd Street	
Strayer-Wood Theatre	Eric Lange	36386	Communication Arts Center	257
Stress Management	Counseling Center Wellness Resource Lab	32676 36119	Student Health Center Wellness Recreation Center	103 104
Student Alumni Ambassadors	Paul Sapp	32281	Gilchrist Hall	002
Student Employment	Financial Aid -Tim Bakula	36394	Gilchrist Hall	105
Student Organizations	Pam Creger , Student Involvement & Activities	32683	Maucker Union, Plaza Level	
Student Payroll (Time Cards)	Sherri Baldwin	32656	Gilchrist Hall	103
Student Request	Registrar's Office	32241	Gilchrist Hall	115
Student Support Services (Federally-funded TRIO Program)	Student Support Services	32179	Innovative Teaching & Tech. Ctr.	007
Student Teaching Out-of-State & International Field Experiences	Dianna Briggs Leigh Martin	32202 33393	Schindler Education Center Schindler Education Center	509 509
Study Abroad	Yana Cornish	37078	Gilchrist Hall	028
Study Strategies	Academic Learning Center	36023	Innovative Teaching & Tech. Ctr.	007 & 008
Substance Abuse Services	Julie Barnes	32137	Student Health Center	060
Teacher Education	Office of Teacher Education (Admission to Program) College of Education Advising Center (K-6 requirements) Emphasis Area Department (7-12 requirements)	32236 32751	Schindler Education Center Schindler Education Center See departmental listings	159A 189
TEACH Grant	Record Analysts/Registrar's Office Deb Bartels	32241 32700	Gilchrist Hall Gilchrist Hall	115 105

PROBLEM OR INTEREST	INFORMATION SOURCE	PHONE	LOCATION	ROOM
Teacher Licensure	Cathy Humke	32245	Gilchrist Hall	115
Test Preparation Strategies	Reading and Learning Center	32361	Innovative Teaching & Tech. Ctr.	008
Testing, Examinations (CLEP, ACT, GRE, PRAXIS, etc)	Examination Services	36023	Innovative Teaching & Tech. Ctr.	007
Transcripts	Registrar's Office	32241	Gilchrist Hall	115
Transfer Credit Evaluation	Linda Chapin and Belinda Dix	32281	Gilchrist Hall	002
2 + 2 Programs	Roger Kueter	32203	Schindler Education Center	618
Tutoring	Academic Dept. Offices (by course matter) Academic Learning Center	32361	Innovative Teaching & Tech. Ctr.	007 & 008
U-Bills	Office of Business Operations Lu Ann Andreessen Gloria Wenger Cashier's Office	32164 32164 32163 32628	Gilchrist Hall Gilchrist Hall Gilchrist Hall Gilchrist Hall	103 103 103 103
UNI Foundation	UNI Foundation Financial Services	37118	House 2 (1223 W. 22 nd St.)	
UNI STAT (Students Today Alumni Tomorrow)	UNI Alumni Association (Holly Johnson)	36409	Alumni House, 1012 W. 23 rd Street	
UNI-CUE (University of Northern Iowa Center for Urban Education)	Nancy Scoggins Rose	433-1220	Center for Urban Education 800 Sycamore, Waterloo	
UNI-Iowa Math & Science Academy	Angela Francis	433-1260	Center for Urban Education 800 Sycamore, Waterloo	
Union Facilities	Bart Schmitz	32256	Maucker Union	063
Union Programming	Erin Wheat , Student Involvement & Activities	36849	Maucker Union, Plaza Level	
Upward Bound, Classic	Wilfred "Micky" Johnson	433-1250	Center for Urban Education 800 Sycamore, Waterloo	
Veterans Information	Patricia Welter	36801	Gilchrist Hall	115
Violence Prevention	Mark Rowe	33423	Wellness & Recreation Center	101
Vocational and Career Assistance	Career Services	36857	Gilchrist Hall	102
Vocational Rehabilitation	Christine Crews-Larsen	36348	Gilchrist Hall	116
Wellness & Recreation Services	Kathy Green	36921	Wellness & Recreation Center	101
Wellness Resources	Deedra Dahlager	37162	Wellness & Recreation Center	104
Withdrawal From Classes	Registrar's Office	32241	Gilchrist Hall	115
Women's and Gender Studies	Phyllis Baker , Director	37102	Baker Hall	170
Writing Assistance (Individualized assistance in planning, writing, revising & documenting papers.)	Writing Center	32361	Innovative Teaching & Tech. Ctr.	008