

International students should request a specially designed application and instructions by contacting the **Assistant Director for Admissions, UNI, Cedar Falls, Iowa 50614-0018. Telephone: 319-273-6421 or by E-mail: international.admissions@uni.edu.**

## Checklist for Graduate Admissions

- Submit a completed Application for Admission to Graduate Study to the Office of Admissions, UNI, Cedar Falls IA 50614-0018.
- Submit a personal check or money order in the amount of \$50 made payable to the University of Northern Iowa to the Office of Admissions, UNI, Cedar Falls, IA 50614-0018. **(Not necessary for applicants who earned a degree or anticipate receiving a degree from UNI.)**
- If you are currently enrolled in university study and it is necessary to initially send incomplete transcripts of record, make arrangements to have a final transcript sent as soon as possible.
- If you are seeking financial assistance through the Graduate College, a major department, or through the Office of Financial Aid it is imperative that you forward all necessary documents and requests as quickly as possible. No action on your request for financial assistance will be processed until all necessary admission and financial aid documents are received. Decisions regarding financial aid and graduate assistantships/tuition scholarships will be delayed until after admission is determined and all financial aid documents are on file. Questions regarding graduate assistantships/scholarships should be directed to the **Graduate Coordinator** of the program to which you are applying. Questions and requests for assistance through federally sponsored programs should be directed to the **Office of Financial Aid** (319-273-2700 or 800-772-2736) or online at [www.uni.edu/finaid/](http://www.uni.edu/finaid/).
- Ask your degree issuing institution(s) to send an **official** transcript of your academic record **directly** to the Office of Admissions. If you are a degree status student you must submit an official transcript from all other institutions **attended** since earning the bachelor's degree.
- Make arrangements to have GRE, GMAT or other required standardized examination scores **sent directly by the issuing testing agencies** to the Office of Admissions.
- For on campus housing contact the Department of Residence at [www.uni.edu/dor](http://www.uni.edu/dor) or call 319-273-2333 or 866-207-9411.

## GRADUATE APPLICATION PROCESS

### 1. Degree Status

**Degree status** should be selected by students who are seeking admission to a department to pursue a program of study which can culminate in a degree.

**Non-Degree status** has been established to meet the needs of students who:

- a. wish to take courses which do not comprise a degree program.
- b. plan to demonstrate competence in graduate studies in support of consideration for admission to a degree program at a later time. **NOTE:** Academic departments are not obliged to count toward their degree programs **any credit for course work undertaken in a non-degree status.**

The academic departments are responsible for the determination of admission to degree programs and sending official notification of departmental action. Requests for non-degree enrollment are reviewed and acted upon by the Office of Admissions.

### 2. Credit from Other Institutions

Graduate credit from other accredited institutions may be accepted to a maximum of one-third of the number of hours required by a particular UNI master's degree program. The specialist and doctoral degree programs each have different transfer credit policies.

### 3. Graduate Record Examination (GRE) & Graduate Management Admission Test (GMAT)

The GMAT Score is an admission requirement for the M.B.A. and M.Acc. programs and must be taken before an admission decision can be made. Students seeking admission to other degree programs that require the GRE must have GRE scores submitted before an admission decision can be made. **Only test scores sent directly from the issuing Test Agency to the UNI Office of Admissions are considered official.**

### 4. Deadlines

To ensure consideration of an application for admission to a degree program the application and all supporting documents must be on file at least 30 days prior to the beginning of the term of entrance. Those applying for admission to the M.B.A. program must have everything on file at least 60 days before the term of entrance. Application deadlines for consideration for financial support are much earlier. Contact the program of interest for its deadline. Application for **non-degree status** will be accepted **up to five days prior** to registration.

### 5. Racial/Ethnic Data

The U.S. Office of Education, in compliance with the Civil Rights Act of 1964, requires institutions of higher education to compile and report enrollment data on students, according to racial/ethnic compositions. These data are for statistical purposes only, will not be used in determining admission and will be treated confidentially. The University of Northern Iowa is committed to a policy of equal opportunity without regard to race, religion, national origin, age, sex, disability, or sexual orientation, and to a policy of affirmative action.

### Definitions for Question #10

**Hispanic or Latino:** A person of Cuban, Mexican, Puerto Rican, South of Central American, or other Spanish culture or origin, regardless of race.

**American Indian or Alaskan Native:** A person having origins in any of the original peoples of North and South America (including Central America) who maintains cultural identifications through tribal affiliation or community attachment.

**Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

**Black or African American:** A person having origins in any of the black racial groups of Africa.

**Native Hawaiian or Other Pacific Islander:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**White:** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

**Nonresident alien:** A person who is not a citizen or national of the United States and who is in the country on a visa or temporary basis and does not have the right to remain indefinitely.

### 6. Contact

Applicants with physical or mental disabilities, as defined by the American with Disabilities Act, who wish to request accommodations should contact the **Office of Disability Services** at 319-273-2676 (voice) or 319-273-3011 (TTY).



# Application for Admissions to Graduate Study

This application is intended for use by domestic students only. International Students must complete the International Application for Admission. To request an application, please contact international.admissions@uni.edu or call 319-273-5925.

Type or print answers to ALL questions on the application. Please carefully read instructions to the left of this form.

1. SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ 2. Attendance (at UNI) beginning:  Fall  Spring  Summer Year \_\_\_\_\_

3. Name in full \_\_\_\_\_  
Last Name First Name Middle Name

Other names under which your record might appear \_\_\_\_\_

4. Permanent home address \_\_\_\_\_  
Number and Street

City State Zip Code County Country

5. Permanent Home Telephone( ) \_\_\_\_\_ - \_\_\_\_\_

6. Current address \_\_\_\_\_ (from \_\_\_\_\_ to \_\_\_\_\_ )  
Number and Street Date Date

City State Zip Code County Country

7. E-mail address \_\_\_\_\_

8. Gender  Male  Female 9. Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Day Year

10. Do you consider yourself to be of Hispanic/Latino/Spanish origin?  Yes  No

Please select one or more of the following racial categories to describe yourself:

- Alaskan Native or American Indian (Tribal/ nation affiliation) \_\_\_\_\_
- African American/Black  Asian  Native Hawaiian or other Pacific Islander  White
- Nonresident alien (foreign)

11. Do you consider yourself a resident of Iowa?  Yes  No

Are you a citizen of the United States?  Yes  No If no, what country? \_\_\_\_\_

Country of birth \_\_\_\_\_ Type of visa or permanent resident number \_\_\_\_\_

Dates you have lived in Iowa:  from birth to present  never  from (mo/yr) \_\_\_\_\_ to (mo/yr) \_\_\_\_\_

If **not** a life-long resident of Iowa, what were your **primary** activities while living in Iowa (employment, education, etc.)?

\_\_\_\_\_

If you have lived in Iowa for less than twelve months please state previous places and dates of residence and **primary** reason for moving to Iowa. \_\_\_\_\_

\_\_\_\_\_

12. Check One:  Initial Request  Change UNI Major Program  Additional Major Program

Check One:  **Non-Degree**  **Degree**, check one of the following:

- M.A.  M.Acc.  M.A.E.  M.B.A.  M.M.  M.S.  M.S.W.
- M.P.P.  P.S.M.  D.I.T.  Ed.D.  Ed.S.  Certificate

Major (if degree status) \_\_\_\_\_

See Last page:

Major Title

Major Code

OFFICE USE ONLY	
Hand	_____
Sem	_____
Fee	_____
Res	_____
M/F	_____
Eth	_____
Major	_____
Deg	_____
State	_____
Coun	_____
<b>UG</b>	
Deg	_____
<b>Grad</b>	
Deg	_____
Class	_____

13. If you have applied for admission to graduate study previously, indicate term and year \_\_\_\_\_

14. List all colleges or universities currently or previously attended in order of attendance. Failure to list all schools attended may result in denial of application or dismissal if enrolled.

<u>College/Location</u>	<u>Attendance Dates</u>	<u>Degree</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

15. Have you completed the GRE Test?  Yes  No Test Date \_\_\_\_\_  
Have you completed the GMAT Test?  Yes  No Test Date \_\_\_\_\_

16. Do you intend to seek a graduate assistantship stipend or graduate tuition scholarship? Applicable to Degree Status Students Only; See Part VI  
 Yes  No

17. **You must respond to these questions, or your application will not be processed. If your answer to either of the following two questions is yes, you must submit a full statement of relevant facts on a separate sheet attached to this application.** You may be required to furnish the university with copies of all official documentation explaining the final disposition of the proceedings. If your records have been expunged pursuant to applicable law, you are not required to answer yes to these questions. If you are unsure whether you should answer yes to question a or b, we strongly suggest that you answer yes and fully disclose all incidents. By doing so, you can avoid any risk of disciplinary action or revocation of an offer of admission.

- a. Have you ever been charged with or subject to disciplinary action for scholastic or any other type of misconduct at any educational institution?  Yes  No
- b. Have you ever been convicted of a violation of the law which resulted in probation, community service, a jail sentence, or the revocation or suspension of your driver's license?  Yes  No

18. It is hereby certified that the information given in this application is true and correct. It is understood that misrepresentation, omission of information or failure to answer any single question may cause delay or cancellation of admission or dismissal from the university. I hereby authorize any educational institutions which I have previously attended and officials at such institutions to release academic, disciplinary and medical records and to discuss these records with appropriate officials at the University of Northern Iowa.

**The University of Northern Iowa Honor Pledge:**

***On my honor and to affirm the tradition and spirit of the University of Northern Iowa, I shall neither give nor receive unauthorized aid on any academic endeavor.*** My signature below indicates I have read the Honor Pledge, promise to abide by it, and shall accept consequences of not abiding by the Pledge. If I have any questions or concerns regarding this Pledge, I shall contact my instructor or any academic administrator for guidance.

I accept the right of the Graduate College to exercise academic sanctions against me in the event that I fail to:

- 1. Provide official transcripts as required.
- 2. Meet academic or other criteria for admission to the program of my choice as required by the academic department. I fully understand that any waiver of admission requirements can only be granted by the Graduate College. No statements made by any other person regarding waiver of admission requirements shall in any way bind the Graduate College.

**Applicants Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Chapter 22: This information is sought for the purpose of considering your request for admission to the university. Only directory information may be released to a third party. All items are required except those marked optional. Incomplete forms may delay or prevent processing of this application.

**Submit your completed application and application fee (if applicable) to: Office of Admissions, UNI, Cedar Falls IA 50614-0018. Questions regarding this application should be directed to: Graduate Admissions 319-273-2623 or laurie.russell@uni.edu.**

**THE UNIVERSITY OF NORTHERN IOWA**  
**APPLICATION FOR ADMISSION TO GRADUATE STUDY**  
**Graduate Majors / Degrees / Major Codes**

**Certificates**

Advanced Studies Certification -Elem & Sec School Counselor	CERT	28B
Advanced Studies Certification -Elementary School Counselor	CERT	28E
Advanced Studies Certification -Secondary School Counselor	CERT	28S
Advanced Studies Certification/Educational Leadership: Principalship	CERT	26P
Advanced Studies Certification/Educational Leadership: Superintendency	CERT	26S
Artist Diploma I	CERT	52M
Artist Diploma II	CERT	52N
Continuous Quality Improvement	CERT	80Q
Corporate Communications	CERT	48U
Instructional Technology Facilitator	CERT	27H

**Master's Degrees**

Accounting	M.Acc.	158
Pre-M.Acc.		15P
Applied Physics	P.S.M.	88A
Art Education	M.A.	60G
Athletic Training	M.S.	42N
Biology	M.A.	845
Biology	M.S.	84S
Biotechnology	P.S.M.	84Y
Chemistry	M.A.	86G
Chemistry	M.S.	866
Applied Chemistry & Biochemistry	P.S.M.	867
Communication Studies	M.A.	480
Communication Studies: Communication Education (non-thesis)	M.A.	482
Communication Studies: Communication Education (thesis)	M.A.	481
Communication Studies: General Communication (non-thesis)	M.A.	484
Communication Studies: General Communication (thesis)	M.A.	483
Communication Studies: Mass Communication (non-thesis)	M.A.	486
Communication Studies: Mass Communication (thesis)	M.A.	485
Communication Studies: Organizational Communication (non-thesis)	M.A.	488
Communication Studies: Organizational Communication (thesis)	M.A.	487
Communication Studies: Performance Studies (non-thesis)	M.A.	48A
Communication Studies: Performance Studies (thesis)	M.A.	489
Communication Studies: Public Relations (non-thesis)	M.A.	48Q
Communication Studies: Public Relations (thesis)	M.A.	48F
Computer Science	M.S.	813
Criminology	M.A.	983
Curriculum & Instruction: Early Childhood Education	M.A.E.	21U
Curriculum & Instruction: Education of the Gifted	M.A.E.	21K
Curriculum & Instruction: Elementary Education	M.A.E.	21L
Curriculum & Instruction: Instructional Technology	M.A.	279
Curriculum & Instruction: Instructional Technology with School Library Endorsement	M.A.	27L
Curriculum & Instruction: Literacy Education	M.A.E.	21Q
Ecosystem Management	P.S.M.	84Z
Educational Psychology: Contexts & Techniques/Assessment Emphasis	M.A.E.	296
Educational Psychology: Development & Evaluation Emphasis	M.A.E.	291
Educational Psychology: Professional Development for Teachers	M.A.E.	298
Educational Psychology: Research & Development Emphasis	M.A.E.	294
English: Creative Writing	M.A.	62C
English: Literature	M.A.	62L
English: TESS - Middle/Junior High & Senior High	M.A.	62S
Environmental Health	M.S.	83H
Environmental Science	M.S.	83S
French	M.A.	72G
French: Teaching Emphasis	M.A.	72E
Psychology: General Psychology	M.A.	40G
Geography	M.A.	97G
German: Teaching Emphasis	M.A.	74T
Health Education: Community Health Education	M.A.	417
Health Education: Health Promotion/ Fitness Management	M.A.	416
Health Education: School Health Education	M.A.	418
History	M.A.	96G
History: Public History	M.A.	96A
Industrial Mathematics: Actuarial Science	P.S.M.	80T
Industrial Mathematics: Continuous Quality Improvement	P.S.M.	80F
Industrial Mathematics: Mathematical Computing & Modeling	P.S.M.	80E
Leisure, Youth and Human Services	M.A.	44G
Master's of Business Administration	M.B.A.	157
Pre-M.B.A.		15Z
Mathematics for the Middle Grades (4-8)	M.A.	80A
Mathematics: Mathematics emphasis	M.A.	80M

Mathematics: Secondary Teaching	M.A.	80K
Mental Health Counseling	M.A.	288
Middle Level Education: Content Specialization	M.A.E.	21W
Music	M.A.	52G
Music: Composition	M.M.	52S
Music: Conducting	M.M.	527
Music: Jazz Pedagogy	M.M.	560
Music: Music Education	M.M.	52T
Music: Music History	M.M.	523
Music: Performance: Multiple Woodwinds	M.M.	52Y
Music: Performance: Voice	M.M.	52V
Music: Performance: Wind, Percussion, Keyboard or Strings	M.M.	52W
Music: Piano Performance & Pedagogy	M.M.	52P
Performance & Training Technology	M.A.	27P
Philanthropy/Non Profit Development	M.A.	01A
Physical Education: Kinesiology	M.A.	42K
Physical Education: Teaching/Coaching	M.A.	42T
Post-Secondary Education: Student Affairs	M.A.E.	170
Principalship	M.A.E.	268
Psychology: Clinical Science	M.A.	401
Psychology: Individualized Study	M.A.	405
Psychology: Industrial-Organization 5th Year	M.A.	403
Psychology: Industrial-Organization	M.A.	402
Psychology: Social Psychology	M.A.	404
Public Policy	M.P.P.	950
School Counseling	M.A.E.	285
School Library Studies	M.A.	353
Science Education	M.A.	821
Science Education: Earth Science Education	M.A.	827
Science Education: Physics Education	M.A.	828
Social Science	M.A.	90G
Social Work: Advanced Standing Program	M.S.W.	453
Social Work: Two Year Program	M.S.W.	452
Sociology	M.A.	98G
Spanish	M.A.	78G
Spanish: Teaching Emphasis	M.A.	78T
Special Education: Career/Vocational Programming & Transition	M.A.E.	244
Special Education: Consultant	M.A.E.	243
Special Education: Field Specialist	M.A.E.	242
Speech-Language Pathology	M.A.	511
Teacher of Students with Visual Impairments	M.A.E.	241
Teaching English to Speakers of Other Languages	M.A.	62T
Teaching English to Speakers of Other Languages /French	M.A.	693
Teaching English to Speakers of Other Languages /German	M.A.	695
Teaching English to Speakers of Other Languages /Spanish	M.A.	696
Technology: Construction Management	M.S.	372
Technology: Electrical Engineering Technology	M.S.	373
Technology: Graphic Communication	M.S.	374
Technology: Industrial Management	M.S.	371
Technology: Manufacturing Materials	M.S.	375
Technology: Manufacturing Technology	M.S.	376
Technology: Technology Education & Training	M.S.	377
Women's and Gender Studies	M.A.	686

**Specialist Degrees**

School Psychology	Ed.S.	293
-------------------	-------	-----

**Doctoral Degrees**

Doctor of Education: Community Health Education intensive study area	Ed.D.	20A
Doctor of Education: Curriculum & Instruction intensive study area	Ed.D.	201
Doctor of Education: Educational Leadership intensive study area	Ed.D.	206
Doctor of Education: Leisure, Youth and Human Services intensive study area	Ed.D.	44H
Doctor of Education: Rehabilitation Studies intensive study area	Ed.D.	20B
Doctor of Education: Special Education intensive study area	Ed.D.	22S
Doctor of Industrial Technology	D.I.T.	332

**Non-Degree**

(taking courses for self-enlightenment only or to demonstrate competence in graduate studies to support consideration for admission to a degree program)		090
--	--	-----