

UNI Jazz Band One

Fall 2008

Christopher Merz

Office hours: TBA
Telephone: 273-3077 e-mail: merz@uni.edu

Rehearsals

T-Th; 1-2:50 PM, Davis Hall, then RSL 101

Students should arrive in time to be warmed up and ready to start at 1. Each member of the ensemble will be responsible for music, all peripherals (mutes, doubles, reeds, cords, etc.), and a pencil.

Sectionals

Weekly schedules are expected to occur for all sections. No exceptions. These will be run by designated section leaders. I will usually indicate which selections should be covered in sectionals.

Performances

Times, dates and locations are listed below. Concert dress: coat and tie, dark shoes and socks for men; something appropriate for women.

Grading

Students who are present for all rehearsals and sectionals at the designated times, and who have properly prepared all assigned parts can expect to receive a grade of "A" at the close of the semester. With regard to attendance as it affects grading, the following shall be the policy for all ensembles in the School of Music:

1. Rehearsals will begin promptly at 1:00 PM. Students should plan to arrive a few minutes early in order to warm up and be prepared for the day's rehearsal. All students are expected to be available for the entire duration of the designated rehearsal period. Rehearsals will end promptly at the designated time.
2. No other university class shall give just cause for absence or tardiness for rehearsals.
3. Unless obtaining prior permission from the ensemble director, students shall not be excused from class to perform in master classes, studio classes, seminars or other events scheduled in conflict with designated rehearsal times.
4. No music ensemble outside the university shall give just cause for absence or tardiness to rehearsals.
5. Acceptable reasons for absence or tardiness are limited to severe illness, family emergencies, and School of Music sponsored activities. In the event of family emergencies, the student is asked to provide a note indicating the nature of the emergency and the duration of the absence. In cases of extended or excessive instances of illness, the student shall provide a note from the university health clinic or private doctor indicating the nature of the illness and length of absence. In all cases, students are requested to leave a phone message or electronic message with the ensemble director prior to, or as soon as possible after, the specified rehearsal.
6. Two instances of tardiness to rehearsal shall be the equivalent of one unexcused absence. Each unexcused absence from rehearsal will lower the semester grade by one full letter. More than two unexcused absences shall give cause for consideration of dismissal from the ensemble. In such cases, a semester grade of "F" will be assigned. An unexcused absence from a performance shall result in the grade of "F" for the semester, and possible dismissal from the ensemble. Unexcused absences from a performance in the Fall semester may jeopardize your participation in the Spring semester.

7. Normally, requests for excused absences must be given . . . in writing . . . two weeks prior. All requests for absence will be considered on an individual basis.

Positive Working Environment

The smooth operation of an ensemble requires that all members be committed to working together to achieve a common goal. All members of Jazz Band One are expected to contribute to this positive working environment by treating each other with respect. Disrespectful and/or disruptive behavior will not be tolerated. Section leaders are asked to monitor this aspect of rehearsals and sectionals, and report incidents as soon as they happen.

MAILSERV

I will set up a mailserv distribution list by the end of the week. This will be our best line of communication as a group. If you are not registered for this class **for credit**, or if you are registered under the 530-016 number, you will need to add your e-mail address to the list by sending an e-mail to mailserv@uni.edu where the body of the message contains these two lines:

SUB 530-116-02-FALL
END

Room Reservations for Rehearsals and Sectionals

If you want to view the calendars/schedules for Davis Hall, Jebe Hall, or the Great Hall (or any other room), you may now do so online using Corporate Time (Oracle Calendar):

To access Corporate Time, use the web version:

www.uni.edu/calendar. Your username will be "Music Calendar" and your password will be "Student."

There is a row of ten icons beneath the calendar in the upper left hand corner.

- 1) Click on the far right or 10th icon (view agendas)
- 2) In "view agendas" fill in PAC or RSL in the "Search" box
- 3) Click on "Resource search" (instead of "Name search" or "Event calendar search")
- 4) Click on "Find." There are your calendars.
- 5) In the row of icons, click the third one from the left for a monthly view. That shows everything for each day.
- 6) Once you find a suitable venue and time for your rehearsal, please e-mail me with details and I will make the booking. Be aware that at the beginning of the semester there is a flurry of bookings, so get me your choices quickly. Try to include an alternate choice if possible.
- 7) David Glen Burns, pastor of the Wesley Center, has agreed to allow his space to be used by UNI jazz students for combo rehearsals, etc. Please contact him directly about scheduling. His number is 266-4071.

Performance Schedule*

September

25	Scholarship Benefit Concert Rehearsal	RSL aud	7 PM
26	Scholarship Benefit Concert	RSL aud	8:45 PM

October

30	Jazz Bands at Mojo's, 925 w 2 nd Street, CF		9:30 PM
----	--	--	---------

November

14	Fall Concert	RSL aud	7:30 PM
----	--------------	---------	---------

December

4	Jazz Bands at Mojo's, 925 w 2 nd Street, CF		9:30 PM
---	--	--	---------

Note

The Americans with Disabilities Act of 1990 (ADA) provides protection from illegal discrimination for qualified individuals with disabilities. Students requesting instructional accommodations due to disabilities must arrange for such accommodations through Student Disability Services. The SDS Office is located at 103 Student Health Center. Phone is: 273-2676 (voice) 273-3011 (TTY); Email: disabilityservices@uni.edu